

MEDIC ENTERPRISES, INC.

287 Washington Street
Newark, N. J. 07102

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Officers & Executive Committee

President

Elvin R. Austin

Chairman

William A. Mercer

Vice-Chairmen

Miss Sally G. Carroll

C. Theodore Pinckney

Dairy Williams

Treasurer

Wilbur Parker, C.P.A.

Secretary

Mrs. Ruth McClain

At-Large-Members

Emory Brown

John Bugg

James E. Churchman, Jr.

LeRoi Jones

Earl Phillips

Directors

David Barrett

Horace Brown

Kenyon C. Burke

Eugene Campbell

Thomas Carmichael

Malcolm Corrin

Mrs. Louise Epperson

Hon. Sharpe James

Fred Means

Alvin D. Moore, Jr.

John Pinderhughes, M.D.

Robert J. Robinson, M.D.

Mrs. Lucille Russell

Halevy Simmons

Elerby R. Washington, M.D.

Joseph H. Watson, C.P.A.

Harold Wilson

January 27, 1971

Corrected

MEMORANDUM

TO: MEMBERS OF THE BOARD OF DIRECTORS
MEDIC Enterprises, Inc.

FROM: William A. Mercer
Chairman of the Board

The Board of Directors will be meeting on Wednesday, February 10, 1971 at 12:30 p.m. at Ebony Manor. I think it appropriate now to outline some thoughts and suggest ways MEDIC may begin to move more quickly to meet its commitment of developing viable businesses.

The staff has been instructed to regularly furnish every board member with minutes and information on the agency's activities whether or not you attend meetings. You will be receiving a Newsletter very shortly. Despite a number of problems, MEDIC has the potential for making a massive impact on Greater Newark's economic development picture. With your help, I intend to maximize that potential. I hope you will involve yourself in MEDIC activities. They can be quite rewarding in addition to benefiting the community.

MEETINGS

To stimulate better attendance we will be alternating our meetings and starting them a half hour later. Additionally, the Executive Committee will meet during the hour preceding each regular meeting. We will endeavor to follow a planned agenda to conserve your time. Committee meetings and rap sessions will be scheduled if you desire to devote more time to specific projects. Try to remember that February's meeting will be a luncheon event and in March it will be a dinner.

DINING PLAN

In November the Board voted to take out a \$500 membership in Ebony Manor by assessing each member \$25.00. I have arranged a nice fringe benefit if each board member fulfills this obligation. An anonymous Foundation gift will supplement your contributions allowing members attending

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general, executive or special meetings to have free meals. This will also absorb the meals of invited guests. You have the option of selecting two drinks in lieu of a meal. Ebony Manor has also graciously consented to provide private dining quarters. However, we need your \$25.00 check. Please make it out to MEDIC Enterprises. It's tax deductible.

COMMITTEE ASSIGNMENTS

I have arbitrarily made the following committee assignments and attempted to spread the burden around equitably so as not to burden anyone. Please accept the appointments. Our staff will assist in every way to handle details for you.

- Executive Committee - This is the steering committee which I chair. It includes the vice chairmen, treasurer, secretary, at-large members and the president who should be privy to meetings.
- Finance Committee - Wilbur Parker, Chairman
All members have been reappointed. They are: Halevy Simmons; Harold Wilson and Malcolm Corrin. In addition, I have added Mrs. Ruth McClain and Joseph Watson.
- Program Committee - Alvin D. Moore, Jr., Chairman
It will determine priorities and also handle the traditional program functions. Members are: Earl Phillips, Kenyon C. Burke, Thomas Carmichael, Dr. Robert J. Robinson and Eugene Campbell.
- Projects & Long Range Planning Committee - Emory Brown, Chairman
Members are: Sally Carroll, Halevy Simmons, C. Theodore Pinckney, Dairy Williams, LeRoi Jones and Mrs. Lucille Russell
- Personnel Committee - Mrs. Ruth McClain, Chairman
Members are: John Bugg, James E. Churchman, Jr., Dr. Elerby Washington and Dr. John Pinderhughes.
- Urban Affairs Comm. - David Barrett, Chairman
This organization will be charged with liaison with local, county, state and federal government as well as with community organizations, business and industry.
Members are: Horace Brown, Mrs. Louise Epperson, Councilman Sharpe James and Fred Means.

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Temporary committees such as nominations, specific ventures or fundraising activities will be appointed as needed. The first is the New Publishing Venture to be co-chaired by Elvin Austin and Imamu Imiri Baraka. I will serve ex-officio on all committees and request notification when meetings are held.

Chairman's Responsibilities - I will be making recommendations for your approval to give some of MEDIC's activities the highest priority. Additionally, you will be brought up to date at the next general meeting on plans to raise a \$200,000.00 kitty enabling MEDIC to carry out its obligations and even possibly to set up a MESBIC.